

國立臺灣科技大學企業管理系碩士班新生入學通知
National Taiwan University of Science and Technology
Department of Business Administration
Admission Notice for New Master's Program Students

2025.12

第一條 為避免遺漏系上公告之重要訊息，請務必開通學校信箱(學號@mail.ntust.edu.tw)並保持閱信習慣，並定期上系網頁閱覽最新消息。

To avoid missing important announcements from the department, please be sure to activate your school email account (studentID@mail.ntust.edu.tw) and regularly check your emails. Also, please visit the department website frequently for the latest updates.

第二條 修業規定

請參考「國立臺灣科技大學碩士班修業規定」。

Academic Regulations: Please refer to the link "Master's Program Regulations for the Department of Business Administration".

第三條 學生應於入學後確認指導教授並繳交「論文指導同意書」¹。論文指導教授未選定前，選課須取得導師同意，論文指導教授選定後，選課則須取得論文指導教授同意。更換指導教授時，須填寫變更指導教授申請書。學生於學位論文撰寫初期，須與指導教授確認論文主題及內容是否與系所專業領域相符²

Students must confirm their thesis advisor and submit a "Thesis Advisor Consent Form" after enrollment. Before confirming an advisor, students must obtain approval from their mentor for course selection. After confirming an advisor, students must obtain their advisor's approval for course selection. If students wish to change their thesis advisor, they must submit a "Thesis Advisor Change Application Form." At the early stages of thesis writing, students must confirm with their advisor that the thesis topic and content align with the department's academic scope.

第四條 學分抵免申請：

114 學年度第一學期新生抵免學分申請於 8/15 至 9/3 截止，如欲辦理抵免，敬請於上述公告申請期間備齊相關資料，向系辦提出申請。([本校抵免辦法](#)、[研究所學分抵免申請書](#))

The application period for credit transfer for new students in the first semester of Academic Year 114(2025 Fall) is from August 15 to September 3. If you wish to apply for credit transfer, please prepare all required documents and submit your application to the department office within the specified period. ([Credit Transfer Regulation](#)、[Credit Transfer Application Form](#))

¹依 108 學年度第 8 次系務會議決議，碩士班論文指導教授同意書時程為入學後第一學年第二學期結束前二個月內選定論文指導教授(即 9 月入學者於隔年 5-6 月；2 月入學者於當年 11-12 月)。The timetable for the consent form of the thesis supervisor of the master's class is to select the thesis supervisor within two months before the end of the second semester of the first academic year after enrollment (i.e. May-June of the following year for Fall admission; November-December of the year for spring admission)

²自 112 學年度起入學學生，須登入「學生資訊系統」論文、指導教授資料輸入系統登錄學位論文題目及研究目的，並於學位考試前一學期或最遲於學位考試當學期全校加退選截止前。Starting from the 112 academic year (Aug. 2023), new graduate students must log into the "Thesis/Dissertation and Advisor Information System" to register the research topics and objectives of their thesis. Graduate students must confirm with their supervisor during the initial stage of thesis writing, that the topic and content of their thesis align with the department's academic field of expertise. Students have to submit their thesis topic and an outline of their research objectives to the department to confirm whether the thesis aligns with the department's academic field of expertise. This has to be done before the end of the semester prior to the degree exam, or, at the latest, before the deadline of the university-wide add-and-drop period of the semester of the degree exam.

第五條 相關法規及時程參考

- 一、[國立臺灣科技大學學術研究倫理課程實施辦法](#)
- 二、[國立臺灣科技大學論文指導教授與研究生互動準則](#)
- 三、[研究所學位論文及修業注意事項](#)
- 四、[研究所選課相關資訊及注意事項](#)
- 五、[114 學年度第 1 學期選課作業時程表](#)
- 六、[114 學年度行事曆](#)

Regulation and Schedule References

- 1.[Regulation of Academic Research Ethics Course](#)
- 2.[Guidelines for the Interaction between Thesis Advisors and Graduate Students](#)
- 3.[Guidelines for Graduate Degree Theses](#)
- 4.[Course Selection: Important Information for Graduate Students at Taiwan Tech](#)
- 5.[2025 Fall Course Selection Schedule](#)
- 6.[Academic Calendar for 2025-2026](#)